ORDER FORM

Contact Name:
Name of school/company:
Address:

P.O.Box no:
Tel. No:
E-mail:
Special Delivery Instructions:

Request for Quotation/Proforma:
Your Order No:
Delivery Address (if different):

City & Emirate:

Fax. No:
Credit Account No:

Cat. No	Description	Page No.	Qty	Unit Price in AED	Total Price in AED
					0
					0
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					0
					0
					0
					0
					0
					0
Total value of goods in AED			AED		0
Delivery Charges in UAE Dirhams			AED		
Total Order Value in UAE Dirhams			AED		0

☐ I confirm that all the Terms & Condition have been read and accepted.

Note:

1. If you have a Credit Account with us, please quote your Credit Account no. otherwise cash payment will be expected on delivery.
2. Though we try to hold stocks of all items listed in this catalogue there may be instances that we may run out of stock.
3. All *POR (Price on Request) items are not held in Stock and are available with a delivery lead time.

Terms and Conditions

These terms and conditions of sale shall be deemed to be incorporated in the contract between nmc trading and the customer.

1. Prices
Prices quoted supersede all previous prices. We aim to hold all prices fixed (E&OE) until 31/12/2015 but reserve the right to change prices without prior notice. You will be advised of any increase prior to dispatch. Prices listed are ex- NMC warehouse in DIC, Dubai. NMC also reserves the right to amend prices where a print error has occurred.

2. Delivery
Subject to stock availability, stock items will normally be delivered within 7 working days. Delivery service is available within city limits of Abu Dhabi, Dubai & Sharjah. For suburbs and other areas, please enquire about delivery schedule and charges.

Telephone / Fax / E-mail Orders
Orders sent by post to confirm telephone, faxed or E-mailed orders must be clearly identified as "CONFIRMATION ORDER ONLY". We cannot accept any responsibility or associated costs for duplicated orders if this procedure is not followed.

3. Payment
Cash Payment for your order should be made on delivery unless you have a Credit Account with us. Post Dated Cheques are not acceptable. For Current dated Cheques, goods will be delivered after the cheque has been cashed / credited to our bank account. Payment should be made in UAE Dirhams, in cash or bank cheque in favour of **NMC Trading LLC**.

Minimum Order Values
The minimum order value is AED 500. For orders below this value, additional processing & delivery charges may apply.

4. Property
Not withstanding delivery of the goods by nmc trading, property of the goods will not pass to the purchaser until the goods have been paid for in full. We reserve the right to reclaim goods for which payment has not been made.

5. Availability
Goods in this catalogue are subject to availability. Sometimes goods will be "**out of stock**" or "**discontinued**" due to reasons beyond our control. We bear no responsibility for any damages occuring due to goods not being delivered or delayed. We reserve the right to cancel and close the orders from our end in case we are unable to supply the ordered item.

6. Returning Goods
Product guarantee relates to the quality, durability and relative fitness for purpose during the first 90 days after delivery. Goods deemed "no longer required", may be considered for return providing prior authorization is obtained and goods are returned in original packing, and within 7 days of dispatch. Customers are responsible for the returning of goods & delivering it back to our warehouse. nmc trading will not accept goods returned without prior authorization or in a non-saleable condition, in such cases goods must be paid for in full by the customer. A re-stocking fee may be charged for returned orders.

7. Notice of Damage / Delivery Discrepancies
Deliveries are made by NMC staff and all goods are expected to be checked in presence of NMC staff at the time of delivery. Discrepancies may be noted on the delivery note and faulty and damage items may be returned.
Discrepancies reported after delivery will be subject to review and investigation and NMC reserves the right to reject any claim which cannot be authenticated.

Note: The descriptions, specifications, illustrations and prices were correct at the time of printing, but are subject to alteration without notice. E&OE.